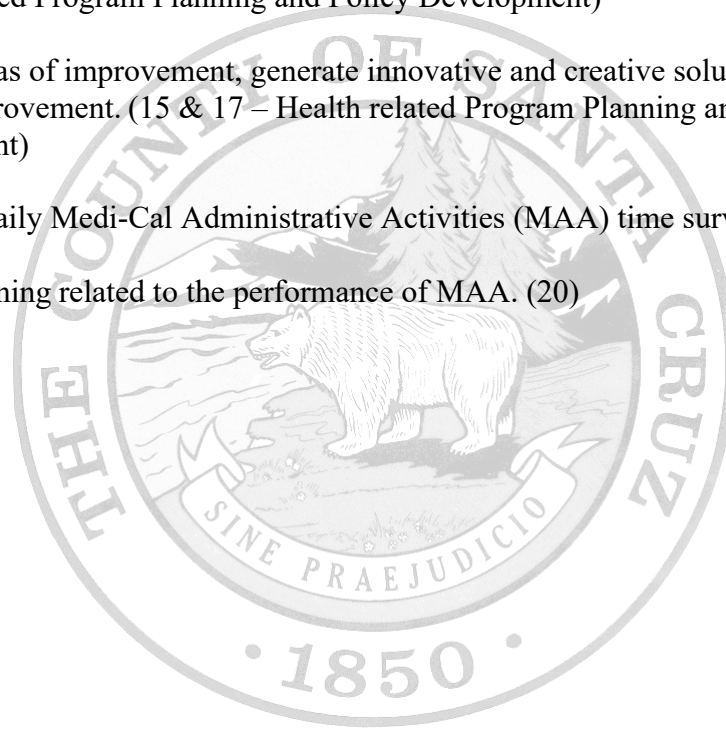


### Senior Manager – Adult Outpatient

1. Create formal networks with executives, major customers, and key leaders in the community and serve as external spokesperson for the organization. (4 – Health related Outreach) (15 & 17 – Health related Program Planning and Policy Development)
2. Provide direction and oversight in the planning and implementation of programs. (15 & 17 – Health related Program Planning and Policy Development)
3. Develop new strategies, services, programs based on community needs. (15 & 17 – Health related Program Planning and Policy Development)
4. Identify areas of improvement, generate innovative and creative solutions in continuous quality improvement. (15 & 17 – Health related Program Planning and Policy Development)
5. Complete daily Medi-Cal Administrative Activities (MAA) time survey. (20)
6. Attends training related to the performance of MAA. (20)



\_\_\_\_\_  
Employee Signature (please sign in blue ink)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee Name (printed)